



500 Graves Avenue  
Erlanger, Kentucky 41018-1699  
Phone (859) 727-2009 Fax (859) 727-5653

ERLANGER/ELSMERE SCHOOLS

www.erlanger.kyschools.us

July 30, 2022

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Melanie Dowdy  
Health Services Coordinator  
(859) 342-2427

Michael E. Nitardy  
Attorney

Dear Parent or Guardian:

The educators in the Erlanger-Elsmere Independent School System are committed to providing a quality instructional program for your child and in keeping you informed of the educational commitment of our schools and our district.

The Erlanger-Elsmere Schools receive federal funds for the Title I programs as a part of the Every Student Succeeds Act (ESSA). Under ESSA, you have the right to request information regarding the professional qualifications of your child's teacher(s). If you request this information, the district will provide you with the following:

1. Whether the teacher has met the state requirements for licensure and certification for the grade levels and the subject matters in which the teacher provides instruction.
2. Whether the teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived;
3. The college major and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree; and
4. Whether your child is provided services by Paraeducators, and if so, their qualifications.

If you would like to request this information, please contact Matt Engel by phone at (859) 727-2009 or by email at [Matt.Engel@erlanger.kyschools.us](mailto:Matt.Engel@erlanger.kyschools.us). Please include your child's name, the name of the school your child attends, the names of your child's teacher(s), and an address or email address where the information may be sent.

Thank you for your interest and involvement in your child's education.

Sincerely,

Matt Engel  
Assistant Superintendent  
Erlanger/Elsmere Independent Schools